

Make UK Manufacturing Awards

CATEGORY ENTRY GUIDANCE

Apprentice Endeavour Award

This award has been developed to recognise a hard-working and dedicated apprentice who has engaged with their apprenticeship programme despite adverse circumstances. It acknowledges their determination to participate in the programme to their highest ability and to show great progress on their individual journey. [NB: this award will only be judged nationally but with regional shortlisting]

This award is open to all apprentices currently undertaking an apprenticeship within the manufacturing sector, completing their apprenticeship in 2022 or beyond.

Important information

- Please ensure you take the time to read and adhere to the [terms and conditions](#) of entry
- Ensure the employer/trainer and apprentice sections are completed in full.
- For assistance in navigating the online portal [click here](#)
- Please fill in the entry and contact information pages to the fullest – this information is used to contact you in relation to your entry and also used for the purpose of creating certificates and trophies and other awards related materials.

Entry Guidance

The question guidance in this document is for use to support you in completing your entry. They are examples of what you may include in your entry but you should not limit your entry to only including these. For further assistance in telling your story contact the awards team.

Please note, the application form is designed to be completed by the apprentice.

Question: Apprentice Employer's Supporting Statement (250 word count)

Please enter the apprentice employer/trainer full name and email address in the fields below and send a request. They will receive a statement on their reasons for nominating you

An email will be sent to the employer/trainer asking the following question:

Please describe your reasons for nominating this apprentice, using the box below. Consider the apprentice's attitude, performance, quality of work, interpersonal skills and initiative and any valuable contributions the apprentice has made.

- This section is to be completed by the employer/trainer of the nominated apprentice and should focus on the apprentice and not the scheme.
- Tip – the employer/trainer should make full use of the word count and ensure they give compelling reasons for the apprentice. How have they shone during their apprenticeship?
- Tip – When entering multiple apprentices the employer/trainer should customise each statement. A copy and paste is impersonal and reflects in the scoring.
- You should send the request to the employer/trainer at the start to give them plenty of time to write and submit in time for your entry.
- The application cannot be classed as complete until all sections, including this supporting statement, is received. The apprentice employer/trainer must therefore submit their statement before the submission deadline.

Question: Apprentice Educational Information

- This section is to be completed by the apprentice being nominated for the award.

***Which framework (if any) are you following?
i.e. level/specialism***

- Include any stand-alone units of NVQs/GNVQs or BTEC where a full qualification was not gained or where units were gained in addition to full qualification(s).

Please list any off-the-job training providers, including college(s) and university, you have attended during your apprenticeship

- Include in chronological order - Name of provider, Address, Telephone number, Contact name.

Apprentice Self-Assessment

- This is not a writing test. You will be judged based on your individual journey. The more evidence and examples you can give the more the judges' can learn about you and your story.
- This section is to be completed by the apprentice being nominated for the award.
- You will not be able to submit your entry if you go over the word count.

Outline how you have engaged with your apprenticeship despite adverse circumstances.

- Explain to the judges the personal circumstances which have affected you and outline how they have impacted your ability to complete your apprenticeship.
- Provide examples to show how determined you have been to continue to engage with your training despite adversity.
- Have you received positive feedback from a manager or trainer? Is there a project or situation that you are particularly proud of during your apprenticeship?
- Do you feel like you have come on a journey since starting your apprenticeship? What can you do now that you couldn't before?
- Why do you feel you should win this award?

*Describe your journey including examples to show your hard work and dedication, and explain how difficult circumstances have been overcome.
(1500 word count)*

Supporting documents

- TIP – this is your opportunity to show examples of your work to the judges. Also giving the judges a visual of who you are.
- We would encourage you to upload a short video (up to 1 minute) to help support your application. This could be you speaking to camera, a testimonial from a colleague, or footage of your factory/site/a product you've worked on.
- We cannot guarantee that the judges will view any items that exceed 1 A4 page/1 slide.
- Please ensure you reference your supporting documents within your entry form in the relevant areas - you can name each file to make this easier for the judges to identify.

For further information contact: awards@makeuk.org

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